



Instruction to  
your Bank or Building  
Society to pay Direct  
Debit



Originators Identification Number

6 8 3 7 3 6

Ref:

**Please complete this form and return it to:**

Beckenham Sports Club, Foxgrove Road, Beckenham, BR3 5AS

**Name and full postal address of your Bank or Building Society branch**

To: The Manager \_\_\_\_\_ Bank/Building Society

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

**Name(s) of account holder(s)**

**Account Number**

**Sort Code**

**Instruction to your Bank or Building Society**

Please pay Direct Debits from my account at the request of Beckenham Sports Club

- The amounts are variable and may be debited on various dates.
- I understand that Beckenham Sports Club may change these instructions only after giving me prior notice.
- I will inform the Bank/Building Society in writing if I wish to cancel this instruction.
- I understand that if any Direct Debit is paid which breaks the term of this instruction, the Bank/Building Society will make a refund.

Signature(s) .....

Date .....

Banks/Building Societies may refuse to accept instructions to pay Direct Debits from some types of account

No acknowledgement required

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This Guarantee should be detached and retained by the Payer.

**The Direct Debit Guarantee**

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Beckenham Sports Club will notify you 10 days in advance of your account being debited or as otherwise agreed.
- If an error is made by Beckenham Sports Club or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.